

HUMBOLDT KOLLEG CONFERENCE PROCEEDINGS **(Venice, 8-11/01/2013)**

NOTES FOR AUTHORS

Manuscripts should be sent by E-mail (Text in Ms-Word and pdf format, list of illustration captions, images in jpg format, assembled plates in Adobe Illustrator or pdf) at **both** these addresses: erova@unive.it and monica.tonussi@libero.it at the latest by December 31, 2013 or, alternatively sent by mail (CD + printed copy) at this address:

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Please, include address, affiliation and E-mail address of the author(s). If special characters are needed, please include a copy of the font file (and check the pdf file). Manuscripts should be in English or German, and be accompanied by a short abstract (max 1.000 characters) in English. Texts should not exceed 50.000 ca characters (spaces included), bibliography included but notes and tables excluded (ca 10 Subartu pages), and 5 figures plates. Bibliography should be placed at the end of the text, and be in alphabetical order. Figures and plates will be reproduced at the end of each paper.

LAYOUT INSTRUCTIONS (see example)

Size of the publication will be A4 (21 x 29.7 cm).

Page margins

Top: 2,5 cm
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Right: 3 cm
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Fonts

Title: Times New Roman 14, bold, centered
Author, (institution): Times New Roman 12, italics, centered
Text: Times New Roman 10, Text alignment: justified
Footnotes: Times New Roman 8, justified
Line spacing: Single
Paragraph: 6 pt (after) + Tab
Sub-titles:
Level 1 Times New Roman Bold 12, left-aligned

- Level 2 Times New Roman Bold 10, left-aligned
Level 3 Times New Roman Tab, Bold 10 italics, left aligned
Level 4 Times New Roman, Tab, normal 10, left aligned

It is suggested that tables, catalogues, appendices etc. may be presented in a smaller print than that of the main text.

Figures

Plate frame: 22,5 x 15 cm.

Images should be provided in Greyscale, at 600 DPI resolution. If colour figures are requested, images should be provided both in colour and in greyscale¹. The authors must provide copies of individual images as jpg files with relevant Fig. number in the file name. The authors must also provide a draft of the assembled plates, if possible in Adobe Illustrator, and a list of illustrations captions.

References to figures in the text should be styled: (Fig. 1). Use a capital letter when referring to a figure in the paper, if referring to a figure or plate from another book/paper use a small “f” or “p”.

Common expressions

Ibid. and *et al.* should be italicised.

Use BC and AD (not B.C., A.D.) and be consistent.

When using numerals to indicate 5th, 2nd, 3rd etc., the letters must be superscript (5th), please be consistent (do not use V, II, or Vth, IIInd).

Foreign words should be italicised.

References/Footnotes

Simple bibliographic references should be inserted in the text, in parentheses (Harvard system - example: Rova 2012: 15); footnotes should be reserved for discussions of specific details.

Bibliography

Provide a separate, carefully compiled list of references of all works cited in the article, including those in figure captions. Include the following information, in full:

- Author of the work, by last name and initials, in capital letters (with ed. etc. in parentheses for editors of collective works). When more than one work by an author is included, arrange the entries chronologically, oldest date first; for more than one entry by an author(s) in a single year, arrange the entries alphabetically and modify the year citation with a, b, c, etc., as needed. All authors (or editors) should be identified. Authors are separated by a comma.

For Russians, Georgian, Armenian authors, give transliteration of the name.

- Date of original publication. If a paper has been accepted and scheduled for publication, the author may indicate that it is "in press", but not give a publication date; include this

¹ Depending on the amount of requested colour figures, costs, etc., the editors will decide whether colour images will be possible or not.

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- Full title (including subtitle) of the work. Do not use quotation marks for article titles.

Italicise the titles of books and periodicals (not articles).

For titles in Russian, Georgian, Armenian, provide transliteration and English translation in parentheses.

- Series information, in full, if the work is part of one or more series. Series titles are not italicised and they are given in parentheses.

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- Publication information, including city and state or country if necessary.

- Electronic sources: Provide author, date, journal title and issue number or place of publication and name of publisher, website address, and date accessed. Do not cite a web address that is no longer accessible at the time the manuscript is submitted.

- Page numbers of articles in journals or books, without "pp."

- If an article is published in a language other than West-European languages and the publication includes an English summary of that contribution, include the page number(s) of the summary after the page numbers of the article itself. If the publication is in Russian etc. add "In Russian", etc. at the end of the entry; if it has a summary in a West-European language: "In Russian with English summary", etc.

SAMPLES OF REFERENCE ENTRIES

Books:

WALMSLEY, A.

2007 *Early Islamic Syria: An Archaeological Assessment*, London.

MUSIL, A.

1927 *Arabia Deserta: A Topographical Itinerary* (Oriental Explorations and Studies 2), New York (reprinted New York: AMS, 1978).

BUSINK, T.A.

1970-1980 *Der Tempel von Jerusalem von Salomo bis Herodes: Eine archäologisch-historische Studie unter Berücksichtigung des westsemitischen Tempelbaus*, 2 vols, (Studia Francisci Scholten Memoriae Dicata 3), Leiden.

LEVY, T.E., HIGHAM, T. (eds.)

2005 *The Bible and Radiocarbon Dating: Archaeology, Text and Science*, London.

MCEWAN, C.W., BRAIDWOOD, L.S., FRANKFORT, H., GÜTERBOCK, H.H., HAINES, R.C., KANTOR, H.J., KRAELING, C.H.
1958 *Soundings at Tell Fakhariyah* (Oriental Institute Publications 79), Chicago.

Dissertations:

OAKESHOTT, M.F.
1978 *A Study of the Iron Age II Pottery of East Jordan with Special Reference to Unpublished Material from Edom* (unpublished Ph. D. dissertation, University of London).

Articles:

CROSS, F.M.
2006 Personal Names in the Samaria Papyri, *Bulletin of the American Schools of Oriental Research* 344: 75-90.

RAMISHVILI, A.
2003a Gravirebuli tsulebis shemtsveli samarkhebi sopol Natsargoridan (Burials containing Engraved Axes from the Village of Natsargora), *Dzhebani* 12: 41-48 (in Georgian with English summary).

FRENCH, E.B.
2007 The Impact on Correlations to the Levant of the Recent Stratigraphic Evidence from the Argolid, in M. Bietak and E. Czerny (eds.) *The Synchronisation of Civilisations in the Eastern Mediterranean in the Second Millennium B.C. III: Proceedings of the SCIEM 2000—2nd EuroConference, Vienna, 28th of May—1st of June 2003* (Denkschriften der Gesamtakademie 37; Contributions to the Chronology of the Eastern Mediterranean 9), Vienna: 178-90.

BIENKOWSKI, P.
2002 The Pottery, in P. Bienkowski (ed.), *Busayra Excavations by Crystal-M. Bennett 1971–1980* (British Academy Monographs in Archaeology 13), Oxford: 233-351.

Conference Papers:

GREER, J.S., HESSE, B., WAPNISH, P.
2009 Sacrifice and Feasting at Tel Dan? "Bone Readings" and Data Mining from a Huge Sample, Paper presented at the annual meeting of the American Schools of Oriental Research, New Orleans.

Book Reviews:

MONROE, C.M.

2002 Review of D. Schloen, *The House of the Father as Fact and Symbol: Patrimonialism in Ugarit and the Ancient Near East*, in *Journal of the American Oriental Society* 122: 904-7.

KITCHEN, K. A.

1991 Review of A. F. Rainey (ed.), *Egypt, Israel, Sinai: Archaeological and Historical Relationships in the Biblical Period*, in *Journal of Egyptian Archaeology* 77: 204-6.

Electronic sources:

KNAPPETT, C.

2000 The Provenance of Red Lustrous Wheel-made Ware: Cyprus, Syria or Anatolia?, *Internet Archaeology* 9
(<http://intarch.ac.uk.proxy.library.cornell.edu/journal/issue9/knappett/sect1.htm>)

BRONK RAMSEY, C.

2005 *OxCal Program v3.10*, Oxford: Oxford Radiocarbon Accelerator Unit
(<http://www.arch.ox.ac.uk/rlaha.html>).